

Thursday, September 24, 2015



Charter SELPA CEO Council Meeting
Hilton Garden Inn San Francisco/Oakland Bay
Bridge – Dock of the Bay Room
1800 Powell Street
Emeryville, CA 94608

10:00 a.m. to 2:00 p.m.
CEO Council Meeting
Presentation by Kevin R. Gordon, President of
Capitol Advisors Group, LLC.
Hosted Lunch

AGENDA – CEO COUNCIL MEETING

*If you need an accommodation due to a disability, please contact Kathleen Hall
El Dorado County Charter SELPA at (530) 295-2236*

*This Charter SELPA CEO Council Meeting Agenda and Attachments
are available on the Charter SELPA website at
<http://www.edcocharterselpa.org/what-we-do/governance-ceo-council>*

El Dorado County Charter SELPA CEO Council Members

A complete list of CEO Council Members is presented on the last pages of this Agenda.

REGULAR SESSION AGENDA

Item # Time Item (times are estimated)

1. 10:00 a.m. **Call to Order**
2. **Approval of Agenda**
3. **Public Hearing** (for items not on the Agenda - comments limited to two minutes)
4. **Welcome/Introductions**
 - 4.1 Welcome
 - 4.2 Introductions
5. **Presentation by Kevin R. Gordon, President – Capitol Advisors Group, LLC.**
Capitol Advisors Group, LLC, is a team of experts in California politics, education policy and finance, legislative strategy, and public affairs. EDCOE has contracted with members of Capitol Advisors Group for over a decade.

Mr. Gordon will share his thoughts on the Sacramento legislative and political scene in connection with charter schools.

CONSENT ITEMS REQUIRING CEO COUNCIL ACTION

6. Consent Items Requiring CEO Council Action

Items included on the Consent Agenda are to be approved by one motion unless a CEO Council member requests separate action on a specified item.

6.1 Approval of Minutes of CEO Council Meeting Held May 21, 2015

The May 21, 2015 CEO Council Meeting Minutes are presented as Attachment 6.1.

END OF CONSENT AGENDA

7. INFORMATION ONLY ITEMS

7.1 Charter SELPA Staff for 2015-16

A list of the current Charter SELPA staff members, along with their contact information, is presented as Attachment 7.1.

7.2 Minutes of Executive Committee Meeting Held September 16, 2015

The Minutes of the September 16, 2015 Executive Committee Meeting are presented as Attachment 7.2.

7.3 Review of Executive Committee Membership/Meeting Dates

A review of the current membership of the committee will take place. The Executive Committee meets at least four times per year and attempts to have broad representation from CEO Council to include charter representatives from large, small, geographically diverse, etc. members. The Executive Committee provides input to the Charter SELPA leadership team as recommendations are developed for the CEO Council.

A list of the Executive Committee members for 2015-16:

2015-16 Executive Committee Members:

Mary Searcy Bixby, Altus Institute
Lynne Alipio, Altus Institute
Paula DeGroat, Lifeline Education Charter
Elise Darwish, ASPIRE Public Schools
Gia Truong, Envision Schools
Tim Wolf, King Chavez Schools
Jonathan Dean, The O'Farrell Charter School
Pat Hill, Learn 4 Life Concept Charter Schools
Steve Gocke, Learn 4 Life Concept Charter Schools
Jean Hatch, Redding School of the Arts
Dawn Evenson, iLEAD Schools
Donn Harris, Oakland School of the Arts
LTC Richard Wallis, Oakland Military Institute College Preparatory
Preston Smith, Rocketship Public Schools
Genevieve Thomas, Rocketship Public Schools
Cindy Petersen, Gateway Community Charters
Karin Marsolais, Preuss School UCSD
Mike Tracy, Temecula Valley Charter School
David Sciaretta, Einstein Academy

David Toston has confirmed the members' interest in continuing to serve on the Executive Committee for 2015-16 and will ask for additional volunteers to become members of the Executive Committee. An informational flyer with the 2015/16 Meeting dates is included as Attachment 7.3.

7.4 SELPA Annual Report

The 2014-15 Annual Report is a brief summary of the year's accomplishments including additions in partner programs, student demographics and performance, professional development results, and fiscal review.

INDIVIDUAL ITEMS REQUIRING CEO COUNCIL ACTION

8. Educationally Related Mental Health Services (ERMHS)

8.1 ERMHS New Allocation Plan Language – Action Item

Additional ERMHS Allocation Plan language is proposed as a refinement to existing language. It would establish a process to allocate potential reserves at year end that exceed the established range that is set between 5% and 10%. Additional information is provided in a document entitled "ERMHS Allocation Plan Language", included as Attachment 8.1.

CEO Executive Committee reviewed the information and recommendations at their September 16th, 2015 meeting and provided input to bring this matter forward for CEO Council approval.

Recommendation: CEO Council is asked to review and approve the refined ERMHS Allocation Plan language outlined in Attachment 8.1.

8.2 Determination of Funding Sufficiency – Information Only

By September 15 of each year, Charter SELPA administration will make a finding of sufficiency for ERMHS funding and establish the funding rate for Level 2 between \$2,000 and \$3,000.

Charter SELPA intends to set the rate at \$3,000. Additional information that supports the decision is provided in a document entitled "2015-16 ERMHS Determination of Funding Sufficiency, included as Attachment 8.2.

This information was previously shared with Executive Committee at their September 16th, 2015 meeting and is now shared with CEO Council as an information item. The information was shared with the field in September, so members can plan accordingly.

9. 2015-16 Rate For Special Education Funding (Budget Advice) – Action Item

The Charter SELPA Allocation Plan language requires CEO Council to annually set the state special education member rate, taking into account projected deficits in statewide funding.

CEO Council is now asked to establish budgeting parameters for 2015-16 state aid and set the 2015-16 rate at \$505 (based on 2015-16 ADA) and to recognize the 2013-14 prior year deficit restoration amount of \$9.29 per ADA which is being accounted for in 2015-16 as income and is

distributed to eligible 2013-14 members based on 2013-14 ADA. Additional information is provided in a document entitled "2015-16 Budget Advice and Deficits", included as Attachment 9.

CEO Executive Committee reviewed the information and recommendations at their September 16th, 2015 meeting and provided input to bring this matter forward for CEO Council approval.

Recommendation: CEO Council is asked to set the 2015-16 rate and to recognize the 2013-14 prior year deficit restoration amount of \$9.29 per ADA which is being accounted for in 2015-16 as income and is distributed to eligible 2013-14 members based on 2013-14 ADA, as outlined in Attachment 9.

10. Charter SELPA Policies – Action Items

10.1 Charter School Closure Policy – CEO Policy 27

A closure procedure was adopted by CEO Council in May, 2013. That language has been included in the proposed policy set forth in Attachment 10.1.

The policy has been further refined to add more clarity to the financial closing process and required documentation. The policy has been further strengthened by requiring immediate notification when a charter revocation is issued or a charter non-renewal occurs. This policy was reviewed and posted appropriately at the September 16, 2015 Executive Committee meeting and is presented here for adoption.

Recommendation:

The Charter SELPA CEO Council adopts the Charter School Closure Policy – CEO Policy 27 as presented in Attachment 10.1.

10.2 Federal Maintenance of Effort Policy – CEO Policy 28/AR 28

We do not have a current policy that covers federal Maintenance of Effort practices and it is highly recommended that one should be in place. A proposed policy and corresponding Administrative Regulation are included as Attachment 10.2.

The proposed policy is based on federal requirements and our current SELPA practices. This policy was reviewed and posted appropriately at the September 16, 2015 Executive Committee meeting and is presented here for adoption.

Recommendation:

The Charter SELPA CEO Council adopts the Charter School Closure Policy – CEO Policy 27 and Administrative Regulations as presented in Attachment 10.2.

INFORMATION ITEMS

11. 2015-16 Fiscal Update

A Summary/Financial Update is provided in Attachment 11.

12. SELPA Report

12.1 Professional Development Update (Information)

The Charter SELPA Professional Development Catalog is now available exclusively on the Charter SELPA website to ensure the information and registration links are current at all times. The Professional Development Catalog can be accessed at <http://www.edcocharterselpa.org/what-we-do/professional-development>.

12.2 Leadership Academy

The Leadership Academy, a unique professional development program for charter school special education leaders and aspiring leaders, will be held July 25 through July 28, 2016 at the Doubletree by Hilton San Diego Mission Valley. Registration information will be available in April, 2016.

12.3 Special Education Symposium

The Special Education Symposium will take place Friday, February 19, 2016 at the Doubletree by Hilton San Diego Mission Valley Hotel. Registration information will be available in late fall.

13. Future Agenda Items

14. Meeting Date

The next regularly scheduled meeting of the Charter SELPA CEO Council will be held on May 26th, 2016 at the Doubletree by Hilton San Diego Mission Valley Hotel.

15. Adjournment