



EL DORADO  
**CHARTERSELPA**  
*Fiscal Update*



## The October Charter SELPA Fiscal Update is Now Available

### 2019-20 STATE & FEDERAL BUDGET ADVICE

19-20 State Rate = **\$543.00** per 2019-20 P-2 ADA (before admin fee + set-aside for new charters).

19-20 Federal Rate = **\$125.00** per 2018-19 Enrollment/CBEDS (before admin fee).

### 2018-19 FEDERAL REVENUE UPDATE

The third and final federal expenditure report has been prepared and sent to CDE. Normal processing time for this is 6-8 weeks. Once cash is received by the SELPA final 2018-19 federal revenue will be sent. We will continue to keep you updated on the status of this third and final payment for 2018-19 once available.

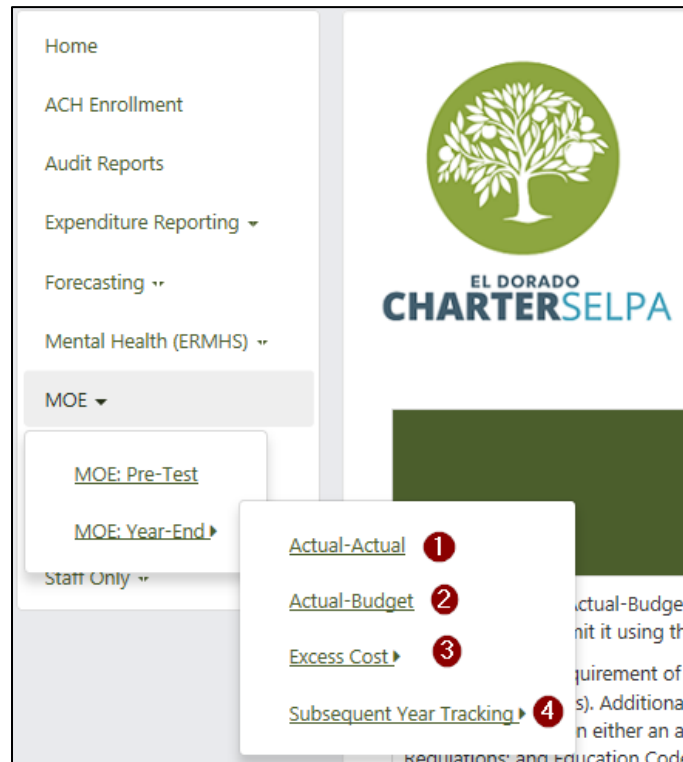
### 2018-19 REQUIRED REPORTING DUE NOW

ALL 2018-19 SELPA partners must submit a Year-End/MOE Report, regardless of whether or not they receive federal funding in 2018-19 or plan to in 2019-20. This **does not** apply to partners new to the SELPA in 2019-20.

Year-End reporting was due to the SELPA September 6 and is now past due. Please be aware that failure to meet this due date prevents the Charter SELPA from submitting required reporting for the entire SELPA, not just for the late reporting charter, and has a direct and negative impact on SELPA-wide funding. The following reports associated with this required Year End reporting are:

- **MOE: Year-End – Actual-Actual**
- **MOE: Year-End – Actual-Budget**
- **Excess Cost** – requires a signature of the Sped Director and CBO (only if federal funds were accepted in 2018-19)
- **Subsequent Year Tracking** – requires signature of Sped Director or CBO (one signature)

If you have not already submitted all the required reporting, please do so immediately. The reports above can be accessed in the Fiscal Portal as follows:



## 2019-20 ERMHS FUNDING

SELPA Administration conducted the preliminary finding of sufficiency calculations called for in the Allocation Plan. Following are the results:

### ERMHS LEVEL 2

- 80% funding of the lesser of:
  - a) \$3,300 per eligible ERMHS service based on the December 1 SEIS count; or
  - b) 2019-20 budget request (due January 15, 2020)

One part of the 2-part ERMHS Level 2 funding formula is a count of eligible mental health services recorded in SEIS for your LEA on December 1. We send preliminary service counts to your Steering representative so that the data can be reviewed for accuracy prior to the December 1 data pull. These preliminary counts are sent to steering representatives each month beginning in September through November. Fiscal contacts will be notified when the data is shared, typically in the second week of each month.

An Annual Mental Health Plan for Level 2 must be filed **prior to November 1, 2019** – [File an Annual Mental Health Plan for Level 2.](#)

### ERMHS LEVEL 3

For all Level 3 categories, students must be identified in SEIS with ED as a primary or secondary disability.

- Level 3 Site Based Structured Therapeutic Program - 80% funded  
An Annual Mental Health Plan AND budget request for Level 3 site based structured therapeutic program reimbursement must be filed via the Fiscal Portal by **November 1**.
- Level 3 NPS ERMHS - 90% funded\*  
Eligible ERMHS expenditures only. Educational costs are the responsibility of the charter member.
- Level 3 NPS Residential Room and Board - 100% funded\*

***\* For all 2019-20 NPS & NPS Residential placements continuing from last year, budget requests are due immediately in order to ensure available funding.***  
*For new placements, requests are due within 30 days of the placement.*

In addition to eligible ERMHS expenditures, room and board costs for eligible placements are also reimbursed.

REMINDER: The payment schedule for ERMHS Level 3 NPS and NPS Residential budget requests is shown below. However, expenditures cannot be submitted for reimbursement until a budget is approved. Please submit these budget requests within 30 days of the placement in order to avoid delay in reimbursement.

Expenditure Reporting Period	Expenditure Reporting Period	Payment Date	Payment Amount
Through September	10/21/2019	October	The lesser of actual expenditures or 25% of approved annual revenue
Through December	01/21/2020	January	The lesser of actual expenditures or 50% of approved annual revenue
Through March	04/20/2020	April	The lesser of actual expenditures or 75% of approved annual revenue
Through June (Year End)	07/10/2020	August	The lesser of actual expenditures or 100% of approved annual revenue

### LOW INCIDENCE AND LEGAL RISK POOL

The Fiscal Portal is available for 2019-20 reimbursement requests for low incidence and legal risk pool claims. In both cases, claims can be submitted prior to final expenditures. The sooner

we know of a claim, the better we are able to account for the reimbursement. Therefore, please do not delay in beginning the process.

Low incidence funds are available for use on behalf of students certified as having a low incidence of primary or secondary disability through the assessment and IEP process. The minimum allowable request has been set to \$600. Additional information is available in the [Low Incidence Guidelines](#).

The Charter SELPA maintains a legal risk pool for the purpose of mitigating the costs associated with due process litigation. In the unfortunate instance where a partner faces a due process hearing, the Legal Risk Pool is there to defray related legal costs. Information regarding eligibility criteria and funding is available in the [Legal Risk Pool Guidelines](#).

## CASH ADVANCES FOR NEW CHARTERS

As a result of the state apportionment process, charters in their first year with the Charter SELPA will not generate state special education funding until February of 2020. Although CDE delays funding, a charter school is still responsible to provide special education services to students.

In order to mitigate the fiscal impact of this delay in first-year cash flow, El Dorado Charter SELPA is pleased to offer a low-interest cash advance (3% annual interest rate, .25% monthly) to charters new to the SELPA in 2019-20.

Cash Advance Requests must be received by October 11, 2019.

Application Process:

- Any time before October 11, 2019, please send an email requesting participation in the Cash Advance Program to: [charterselpabusiness@edcoe.org](mailto:charterselpabusiness@edcoe.org).
- The email should include the 20-day ADA report, or an indication of when the 20-day ADA report will be submitted.
- Upon receipt of the 20-day ADA report, EDCOE will generate the guarantee of repayment for signature. The guarantee for repayment must be received prior to **October 18, 2019**.

## FISCAL COMMITTEE WEBINAR

The Charter SELPA CEO Council meets twice each year (fall and spring). Fiscal Committee meetings following shortly thereafter are an opportunity for all Charter SELPA business staff to receive updates from the CEO Council meetings. In addition to a CEO Council meeting review, these 60-minute online meetings provide updates related to state, federal, and educationally related mental health funding. All materials are subsequently posted on our website.

The first of these meetings for the current year is October 29, 2019, at 10:00 AM. Please [register for the Fiscal Committee webinar](#).

## IMPORTANT UPCOMING DATES

- **10/09/19** – SEIS MH Service Count #2 to Steering Representatives
- **10/11/19** – Cash Advance Requests Due
- **10/29/19** – Fiscal Committee Meeting (Webinar)

## HANDY LINKS

- [Fiscal Year End Guide](#)
- [2018-19 Funding Detail](#)
- [2018-19 State Cash Flow Projection](#)
- [2018-19 Federal Cash Flow Projection](#)
- [2018-19 Other Cash Flow](#)
- [2018-19 Admin Fee Rates](#)
- [2019-20 Funding Detail](#)
- [2019-20 State Cash Flow Projection](#)
- [2019-20 Federal Cash Flow Projection](#)
- [2019-20 Admin Fee Rates](#)
- [2019-20 Fiscal Calendar](#)
- [Fiscal Portal](#)