

A stylized, light blue tree graphic with many leaves, positioned on the right side of the slide, extending from the top to the bottom.

Fiscal Committee Meeting

El Dorado Charter SELPA

October 29, 2019

Bob Steponovich

SELPA Business Services Director





Communication Facilitates Governance


- CEO Council
 - Each charter = One vote
 - Two Council meetings per year – Fall/Spring
 - Recommendations for Council vetted with Executive Committee
- Timely communication to the field
 - Two Fiscal Committee meetings each year – Following CEO Council
 - Review of CEO Council meeting & general updates



Today's Agenda

1. State/Federal Funding - Rate Smoothing Pool
2. Mental Health Funding (ERMHS)
3. SELPA Pool Updates*
4. Allocation Plan Amendments*
5. General Updates

*Related CEO Council Action Items

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State/Federal Funding Rate Smoothing Pool



2019-20 Funding Rates

- State = \$543/CY P-2 ADA
- Federal = \$125/PY Enrollment (CBEDS)
- State Funding Deficits
 - February (P-1) initial deficit
 - Partially restored at subsequent attendance certification periods
 - Have not been fully restored since 2016-17
- Rate Smoothing Pool
 - Provides budget stability by flowing cash at a rate based on final deficit projection which is higher than a rate based on beginning deficit
 - Pool Revenue = Deficit restoration dollars
 - Pool Expenditures = Dollars used to provide a steady rate
- Member Charter Rate
 1. COLA
 2. Projection of deficit
 3. Consistent year-to-year growth of funding to members
 4. Rate Smoothing Pool balance



Rate Smoothing Pool

	A	B	C	D
	2018-19 Projected (May 19)	2018-19 Final	2019-20 Projected (May 19)	2019-20 Projected (Oct 19)
Rate Smoothing Pool				
1 One time contribution from Legal Risk Pool	500,000	500,000		
2 Surplus Generated from Charter Member Rate	-	-	-	
3 Prior Year Deficit Restoration	1,069,457	1,111,898	732,993	-
4 Prior Prior Year Deficit Restoration		858,856		
5 Total Revenue	\$1,569,457	\$2,470,754	\$732,993	\$0
6 PY Restoration Dollars for Rate Augmentation	1,069,457		732,993	-
7 Deficit Generated from Charter Member Rate	2018-19 State Rate \$522 to \$528	23	16,560	408,561
8 Total Expenditures		23	\$749,553	\$408,561
9 Revenue less Expenditures	\$446,234	\$2,293,631	2019-20 State Rate \$543	(\$1)
10 Beginning Balance	\$696,927	\$696,927	\$1,143,161	\$2,990,558
11 Ending Balance	\$1,143,161	\$2,990,558	\$1,126,601	\$2,581,997

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Mental Health Funding

Educationally Related Mental Health Services (ERMHS)



ERMHS BUDGET REPORT

	A	B	C	D	E	F
ERMHS Budget	2016-17 Final	2017-18 Final	2018-19 Projected (May 19) @ 100%	2018-19 Final @100%	2019-20 Projected (Sept 19)	Initial Funding Levels
1 State	8,634,623	10,460,970	13,499,489	13,194,599	13,306,831	
2 Federal	1,390,903	1,653,927	1,975,593	1,975,593	2,416,839	
3 Total Income	10,025,526	12,114,897	15,475,082	15,170,192	15,723,670	
4 Level 2	7,043,429	8,899,644	12,153,305	11,169,010	11,096,400	80%
5 Level 3 Site-Based Therapeutic	\$16.7M vs. \$15.2M		779,853	706,503	593,880	80%
6 Level 3 NPS	1,267,870	1,199,453	2,640,920	1,628,401	1,538,460	90%
7 Level 3 NPS/Residential	906,222	1,500,758	1,131,191	1,724,781	1,811,250	100%
8 SELPA Indirect	287,000	360,730	501,158	456,861	451,200	
9 Total Expenditures	9,839,089	12,385,068	17,206,427	15,685,556	15,491,190	
10 Income less Expenditures	186,437	(270,171)	(1,731,345)	(515,364)	232,480	
11 Beginning Balance	2,590,885	2,777,322	2,507,151	2,507,151	1,991,787	
12 Ending Balance	2,777,322	2,507,151	775,806	1,991,787	2,224,267	
13 Reserve % of Revenue	27.70%	20.69%	5.01%	13.13%	14.15%	



2019-20 BEGINNING ERMHS FUNDING LEVELS

Level 2	Level 3 Site-Based	Level 3 NPS	Level 3 NPS-Residential
IEP Based ERMHS Services	Structured Therapeutic ERMHS Program	ERMHS in NPS	Room and Board for ERMHS Services
Any Eligibility	ED	ED	ED
80% of the lesser of: \$3300 per service or Budget Request	80% of ERMHS Allowed Cost	90% of ERMHS Allowed Cost	100% of Room & Board Costs

SELPA Pool Update

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Set-Aside Risk Pool

- Protects SELPA partners from unrecoverable funding
- One-time contribution from new charters
= \$5.00/CY ADA



Set Aside Risk Pool

		A	B	C
	Set Aside Risk Pool	2017-18 Final	2018-19 Final	2019-20 Projected
1	Contribution from New Charters	65,446	158,769	67,390
2	Total Revenue	\$ 65,446	\$ 158,769	\$ 67,390
3	Distressed Charters	46,539		-
4	Extraordinary Costs		22,000	
5	Total Expenditures	\$ 46,539	\$ 22,000	\$ -
6	Revenue less Expenditures	\$ 18,907	\$ 136,769	\$ 67,390
7	Beginning Balance	\$ 564,212	\$ 583,119	\$ 719,888
8	Ending Balance	\$ 583,119	\$ 719,888	\$ 787,278



Low Incidence

- Services & Materials
 - Hearing impairments (hard of hearing, deaf)
 - Vision impairments
 - Severe orthopedic impairments
 - Any combination thereof (e.g. deaf-blind)
- SELPA receives $\approx \$435 \times$ PY LI pupil count
- \$600 minimum claim
- Claims must be submitted by May 1st
- Min reimbursement set @ start of year
- Max reimbursement established @ end of year based on claims



Low Incidence

		A	B	C
	Low Incidence	2017-18 Final	2018-19 Final	2019-20 Projected
1	Income	153,082	183,147	217,150
2	PY Pending Claims	3,000	8,620	
3	Total Revenue	\$ 156,082	\$ 191,767	\$ 217,150
4	Expenditures	92,144	207,014	265,378
5	Pending Claims	22,302		
6	Total Expenditures	\$ 114,446	\$ 207,014	\$ 265,378
7	Revenue less Expenditures	\$ 41,636	\$ (15,247)	\$ (48,228)
8	Beg Balance	\$ 21,839	\$ 63,475	\$ 48,228
9	Ending Balance	\$ 63,475	\$ 48,228	\$ -

135 Claims
\$2,235 max



Legal Risk Pool

- Due Process filing required
- Pool revenue
 - Unspent revenue from reimbursement funding
 - Funding held from closed partners failing to submit required documentation
- 60% reimbursement



Legal Risk Pool

Revenue

		A	B	C	E	F	G
	Charter SELPA Legal Risk Pool	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20 Projected
1	One Time Contribution						
2	Transfer from Other Pools	298,275	146,354	222,405	111,371	262,579	166,996
3	Forfeited State Funds	4,734	(30,406)	850,872	5,189	26,862	
4	Cancelled PY Pending Awards					37,559	
5	PY Adjustments to Pool	(2,426)					
6	Total Revenue	300,583	115,948	1,073,277	116,560	327,000	\$ 166,996
7	Total Awards	79,976	44,121	85,544	363,841	384,019	400,000
8	Contribution to Other Pools	448,435		318,685		588,888	
9	Total Expenditures	528,411	44,121	387,229	363,841	387,229	\$ 400,000
10	Income Less Expenditures	(227,828)	71,827	769,048	(247,281)	(557,019)	\$ (233,004)
11	Beginning Balance	532,183	304,355	376,182	1,145,230	897,949	\$ 340,930
12	Ending Balance	304,355	376,182	1,145,230	897,949	340,930	\$ 107,926

12 Claims

41 Claims

57 Claims

Allocation Plan Element 10 – Legal Risk Pool amended effective for the current year (2019-20) as follows:

Charter SELPA Formula

Reimbursement parameters from the Legal Risk Pool for legal costs:

Eligible Reimbursements: Attorney costs associated with a due process filing

Match Requirement: ~~40%~~ 50% charter/~~60%~~ 50% risk pool

Maximum Reimbursement: Up to ~~\$18,000~~ \$15,000 (\$30,000 in eligible/approved costs, ~~60%~~ 50% paid by risk pool)

Charter SELPA shall provide forms for Charter SELPA members to request reimbursement. Deadlines for submission of claims will be established to ensure adequacy of funds.



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Allocation Plan Amendment – State Funding: PS/RS Rate

Allocation Plan Element 1 – State Special Education Funding amended:

1. State Special Education Funding

State Aid - Charter SELPA Funding Formula

The Charter SELPA funds each LEA member based on current year P-2 ADA.

The SELPA is funded on the statewide target rate per ADA. In addition, the SELPA receives a small portion per ADA for SELPA Program Specialist/Regionalized Services (PS/RS rate). Should this funding source ever be rolled into the base rate by legislative action, CEO Council action substantiates that the Charter SELPA continue to treat the PS/RS rate as a separate operational funding stream to the Charter SELPA. These rates are adjusted each year by any COLA applied to the rate.



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Allocation Plan Amendment – Federal Funding: Added Language

Motion

Allocation Plan Element 2 – Federal Special Education Funding
amended by adding the following:

Federal Grant Compliance

Charter SELPA administration may make a determination to exclude a charter from federal funding eligibility if matters come to their attention that cause them to believe compliance requirements of CDE or the federal grant itself may be violated by doing so.



Existing SELPA Closure Policy separated into two policies

- Charter School Closure Policy
- Charter SELPA Oversight Policy (new)

Charter SELPA Oversight Policy

Examples of existing indicators and standards include but are not limited to:

- Identification rate of special education students that is below 4% or greater than 14%
- State Performance Plan Indicators
- Significant swings in enrollment and/or enrollment trends that are not aligned to the LEA's instructional calendar
- Pattern of compliance complaints or due process hearings
- Evidence of exclusionary practices
- Significant and/or abrupt change in leadership or staff
- No/low participation or engagement in the Charter SELPA (CEO Council, Steering Committee, professional development offerings, etc.)
- Unspent funds greater than 25%
- Annual independent audit which shows serious fiscal solvency issues or material findings (e.g. findings related to internal control or program compliance, high debt ratios, deficit spending, going concern findings, adequate reserves, and adequate cash)



Charter SELPA Oversight Policy

Significant matters that are potentially harmful to students, demonstrate negligence, may harm the SELPA, or indicate that funds are not being spent appropriately for special education include but are not limited to:

- Pattern of noncompliance with federal, state or Charter SELPA regulations
- Notice of revocation
- Notice of bankruptcy
- FCMAT extraordinary audit
- Annual audit with material findings and identification of operational issues that cause concern regarding the long-term viability of the organization
- Other circumstances that create a concern that a loss to the SELPA is possible or funds are not being spent appropriately for special education



Charter SELPA Oversight Policy

Charter SELPA administration may make a determination and proceed to:

- Notify appropriate public agencies;
- Notify the LEA's governing board;
- Withhold state and/or federal funding;
- Move an LEA to reimbursement-based state funding, requiring expenditure reporting prior to cash distribution;
- Require an LEA to submit proof of actual expenditures; and/or
- Initiate termination of membership pursuant to CEO Policy 26.



General Updates

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SELPA closed	
Meeting/Training	
SELPA Reports	
Partner Reports	

Mark Your Calendars

- Mental Health Plans
Due 11/1/19
- NPS/Residential Placement Budgets
Due 11/1/19
- 2018-19 Audit Reports
Due 12/17/19
- ERMHS Level 2 Budgets
Due 1/15/20
- Mid-Year Expenditure Report
Due 1/17/20

	July 2019	August 2019																																																																																					
Partner Reports to SELPA: • 112 Final Mental Health Expenditure reports due • 112 Final 18-19 Federal Expenditure reports due SELPA Reports to Partners: • 78 Final 18-19 State Checks • 731 State Checks • 731 Sacramento - Special Business 101	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	Su	M	Tu	W	Th	F	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	Su	M	Tu	W	Th	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Partner Reports to SELPA: • You're off the hook this month! SELPA Reports to Partners: • 811 Bay Area - Special Business 101 • 885 Final Revenues and Accounts • 885 Year End/SCOE Reporting Angles • 887 Los Angeles - Special Business 101 • 888 San Diego - Special Business 101 • 8116 Final 18-19 Level 2B3 ERMHS Checks • 8130 State Checks
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Partner Reports to SELPA: • 118 L3 MH Budget Requests due • 117 18-20 Mid-Year Expenditure Report and Projected 2021 P2 AGR due SELPA Reports to Partners: • 131 Level 2 ERMHS (up to 50%) Checks • 131 State Checks	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	Su	M	Tu	W	Th	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </table>	Su	M	Tu	W	Th	F	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	Partner Reports to SELPA: • You're off the hook this month! SELPA Reports to Partners: • 200 Symposium • 208 ERMHS Determination (50%) Checks • 208 Level 2 ERMHS (50%) Checks • P1 Certification delays Feb. State Checks to 3/6
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Partner Reports to SELPA: • 320 MCE (revised) Due SELPA Reports to Partners: • 36 Feb. State Checks • 36 Final/Cash Flow Update • 36 Admin Rate for 2021 Amendment • 36 MCE Pre-Final Template • 327 20-21 Fiscal Calendar Published • 331 State Checks	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	Su	M	Tu	W	Th	F	Sa	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr> </table>	Su	M	Tu	W	Th	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		Partner Reports to SELPA: • 622 18-20 Federal Expenditure Report (E) and updated Projected P2 AGR due SELPA Reports to Partners: • 628 Year End Business Workshop • 630 State Checks • 630 Level 2 ERMHS (up to 75%) Checks • 630 17-18-20 Federal Check Initiative
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Partner Reports to SELPA: • 81 Legal Risk Pool Requests due • 81 Law Incident Reports due • 821 CEO Council Meeting SELPA Reports to Partners: • 81 ERMHS Determination • 815 Final/Cash Flow Update • 829 State Checks	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table>	Su	M	Tu	W	Th	F	Sa						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<table border="1"> <tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	Su	M	Tu	W	Th	F	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					Partner Reports to SELPA: • You're off the hook this month! SELPA Reports to Partners: • 88 Final Committee Meeting - website • 830 21-18-20 Federal Checks - Initiative • P2 Certification delays Jun. State Checks to 7/6 (see 1)
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- Program/Business Buzz Sessions (web)
 - 30 minute sessions
 - You own request and agenda
 - Email charterselpabusiness@edcoe.org to schedule.

A stylized, light blue tree graphic with many leaves, positioned on the right side of the slide. The tree has a thick trunk and a dense canopy of leaves.

Thank You!

Slide deck available on website