



EL DORADO

**CHARTERSELPA**

*Fiscal Update*



## The November Charter SELPA Fiscal Update is Now Available

### 2019-20 STATE & FEDERAL BUDGET ADVICE

19-20 State Rate = **\$543.00** per 2019-20 P-2 ADA (before admin fee + set-aside for new charters)

19-20 Federal Rate = **\$125.00** per 2018-19 Enrollment/CBEDS (before admin fee)

### 2018-19 FEDERAL REVENUE UPDATE

The third and final federal expenditure report was sent to CDE at the end of September. Normal processing time for this is 6-8 weeks. Once cash is received by the SELPA final 2018-19 federal revenue will be sent. We will continue to keep you updated on the status of this third and final payment for 2018-19 once available.

### 2018-19 AUDIT REPORT SUBMISSIONS

Partners that were in existence in 2018-19, regardless of SELPA membership, are required to provide a copy of the 2018-19 audit to the SELPA. The fiscal portal will allow for private uploads from internal users possessing Fiscal Portal credentials, as well as public uploads in cases where the audit firm itself is uploading the report. Audit reports should be submitted by December 17, 2019. The upload link in the [Fiscal Portal](#) available now.

### 2019-20 MENTAL HEALTH FUNDING

SELPA administration has completed the preliminary finding of sufficiency for educationally related mental health services (ERMHS) funding called for in the Allocation Plan. Following are the results:

#### ERMHS LEVEL 2

80% funding of the lesser of:

- a) \$3,300 per eligible ERMHS service based on the December 1 SEIS count; or
- b) 2019-20 budget request (due January 15, 2020)

One part of the 2-part ERMHS Level 2 funding formula is a count of eligible mental health services recorded in SEIS for your LEA on December 1. We send preliminary service counts to your Steering representative so that the data can be reviewed for accuracy prior to the December 1 data pull. These preliminary counts are sent to steering representatives each month beginning in

September through November. Fiscal contacts will be notified when the data is shared, typically in the second week of each month. November is the final opportunity to verify accurate data in SEIS, when the count is pulled from SEIS on December 2, that count will be the final count used and cannot be altered after that point.

An Annual Mental Health Plan for Level 2 must be filed **prior to 11/1/19**. [Available here.](#)

### ERMHS LEVEL 3

For all Level 3 categories, students must be identified in SEIS with ED as primary or secondary disability.

- Level 3 Site Based Structured Therapeutic Program - 80% funded  
An Annual Mental Health Plan AND budget request for Level 3 site based structured therapeutic program reimbursement must be filed via the Fiscal Portal by **November 1**.
- Level 3 NPS ERMHS - 90% funded\*  
Eligible ERMHS expenditures only. Educational costs are the responsibility of the charter member.
- Level 3 NPS Residential Room and Board - 100% funded\*  
In addition to eligible ERMHS expenditures, room and board costs for eligible placements are also reimbursed.

***\* For all 2019-20 NPS & NPS Residential placements continuing from last year, budget requests are due immediately in order to ensure available funding.  
For new placements, requests are due within 30 days of the placement.***

REMINDER: The payment schedule for ERMHS Level 3 NPS and NPS Residential budget requests is shown below. However, expenditures cannot be submitted for reimbursement until a budget is approved. Please submit these budget requests within 30 days of the placement in order to avoid delay in reimbursement.

Expenditure Reporting Period	Expenditure Reporting Period	Payment Date	Payment Amount
Through September	10/21/2019	October	The lesser of actual expenditures or 25% of approved annual revenue
Through December	01/21/2020	January	The lesser of actual expenditures or 50% of approved annual revenue
Through March	04/20/2020	April	The lesser of actual expenditures or 75% of approved annual revenue
Through June (Year End)	07/10/2020	August	The lesser of actual expenditures or 100% of approved annual revenue

## LOW INCIDENCE AND LEGAL RISK POOL

The Fiscal Portal is available for 2019-20 reimbursement requests for low incidence and legal risk pool claims. In both cases, claims can be submitted prior to final expenditures. The sooner we know of a claim, the better we are able to account for the reimbursement. Therefore, please do not delay in beginning the process.

Low incidence funds are available for use on behalf of students certified as having a low incidence primary or secondary disability through the assessment and IEP process. The minimum allowable request has been set to \$600. Additional information is available in the [low incidence guidelines](#).

The Charter SELPA maintains a legal risk pool for the purpose of mitigating the costs associated with due process litigation. In the unfortunate instance where a partner faces a due process hearing, the Legal Risk Pool is there to defray related legal costs. Information regarding eligibility criteria and funding is available in the [Legal Risk Pool Guidelines](#).

## FISCAL COMMITTEE WEBINAR

The Charter SELPA CEO Council meets twice each year (fall and spring). Fiscal Committee meetings following shortly thereafter are an opportunity for all Charter SELPA business staff to receive updates from the CEO Council meetings. In addition to a CEO Council meeting review, these 60-minute online meetings provide updates related to state, federal, and educationally related mental health funding. All materials are subsequently posted on our website.

The first of these meetings was held on October 29. The link to the material presented during the meeting can be found on our website [here](#)

## IMPORTANT UPCOMING DATES

- **11/01/2019** – ERMHS Level 2 Annual Mental Health Plan (AMHP) Due
- **11/01/2019** – ERMHS Level 3 Site Based AMHP & Budget Request Due
- **12/02/2019** – Final ERMHS Level 2 SEIS count
- **12/17/2019** – 2018-19 Audit Reports Due (All LEA's that operated in 18-19)

## HANDY LINKS

- [2019-20 Funding Detail](#)
- [2019-20 State Cash Flow Projection](#)
- [2019-20 Federal Cash Flow Projection](#)
- [2019-20 Admin Fee Rates](#)
- [2019-20 Fiscal Calendar](#)
- [Fiscal Portal](#)