



EL DORADO
CHARTERSELPA
Fiscal Update



December 2019



The SELPA offices will be closed December 25, 2019 and January 1, 2020

2019-20 STATE & FEDERAL REVENUE CURRENT BUDGET ADVICE

2019-20 State Rate = **\$543.00*** per 2019-20 P-2 ADA (before admin fee + set-aside for new charters)

2019-20 Federal Rate = **\$125.00** per 2018-19 Enrollment/CBEDS (before admin fee)

*Verified at P-1 in February

2018-19 FEDERAL REVENUE UPDATE

The third and final federal expenditure report was sent to CDE at the end of September. The normal processing time for this is 6-8 weeks. Once cash is received by the SELPA final 2018-19 federal revenue will be sent. We will continue to keep you updated on the status of this third and final payment for 2018-19 once available.

2018-19 AUDIT REPORT SUBMISSIONS

Partners that were in existence in 2018-19, regardless of SELPA membership, are required to provide a copy of the 2018-19 audit to the SELPA. The fiscal portal will allow for private uploads from internal users possessing Fiscal Portal credentials, as well as public uploads in cases where the audit firm itself is uploading the report. Audit reports should be submitted by December 17, 2019. The upload link in the [Fiscal Portal](#) is now available.

2019-20 MENTAL HEALTH FUNDING

SELPA administration has completed the preliminary finding of sufficiency for educationally related mental health services (ERMHS) funding called for in the Allocation Plan. The following are the results:

ERMHS LEVEL 2

- 80% funding of the lesser of:

- a) \$3,300 per eligible ERMHS service-based on the December 1, 2019 SEIS count;
- or
- b) 2019-20 budget request (due January 15, 2020)

Applying for ERMHS Level 2 funding is a two-step process:

Annual Mental Health Plan (AMHP): This one-page online template is an overview description of your program to ensure compliance with the guidelines for ERMHS reimbursement. The AMHP was due on November 1, 2019 and we are working on approving those plans. If your plan is still showing in the Fiscal Portal with a “Submitted” status, it is likely that revisions are needed for final approval. The template to submit Level 2 budget data cannot be opened until final approval is processed. Follow up with your assigned Program Specialist if you have questions.

ERMHS Level 2 Budget Request: This online template, which acts as your school’s formal request for funding, collects your Level 2 budget data and calculates your preliminary ERMHS funding. Therefore, it is important that your fiscal and program teams work together to complete the request.

Your preliminary funding will be determined by the lesser of two components: \$3300 per Dec 1 SEIS service count OR your submitted budget. Your budget should be based on ALL students served or anticipated in the 2019-20 year and should not be based only on the students included in the December 1, 2019, SEIS pull. When determining your budget, note that only the direct service time, as per the IEP, is eligible for reimbursement. The [Funding Guidelines](#) detail eligible services for which you may request reimbursement.

The Budget Request will be made available on December 10, 2019, and must be submitted by January 15, 2020.

ERMHS LEVEL 3

For all Level 3 categories, students must be identified in SEIS with ED as primary or secondary disability.

- Level 3 Site-Based Structured Therapeutic Program - 80% funded
An Annual Mental Health Plan AND budget request for Level 3 site based structured therapeutic program reimbursement must be filed via the Fiscal Portal by **November 1, 2019**.
- Level 3 NPS ERMHS - 90% funded*
Eligible ERMHS expenditures only. Educational costs are the responsibility of the charter member.
- Level 3 NPS Residential Room and Board - 100% funded*
In addition to eligible ERMHS expenditures, room and board costs for eligible placements are also reimbursed.

Expenditure reporting triggers reimbursement. During each year, there are four available expenditure reporting windows for Level 3 NPS and NPS Residential placements. The next expenditure report that may include expenditures through year-end is due January 21.

LOW INCIDENCE AND LEGAL RISK POOL

For [Low Incidence](#) and [Legal Risk Pool](#) reimbursement, claims can be submitted prior to final expenditures. The sooner we know of claims, the better we are able to finalize claims and manage the overall budget. The [Fiscal Portal](#) is available now for claim submissions. Find additional information here: [Low Incidence Guidelines](#) and [Legal Risk Pool Guidelines](#).

IMPORTANT UPCOMING DATES

- **12/02/2019** – Final ERMHS Level 2 Mental Health service count pulled from SEIS
- **12/17/2019** – 2018-19 Audit Reports Due (all LEA's that operated in 18-19)
- **1/15/2020** – ERMHS Level 2 Budget Requests Due (available December 10, 2019)
- **1/17/2020** – Mid Year Expenditure Report Due (available Jan 6, 2019)

HANDY LINKS

- [2019-20 Funding Detail](#)
- [2019-20 State Cash Flow Projection](#)
- [2019-20 Federal Cash Flow Projection](#)
- [2019-20 Admin Fee Rates](#)
- [2019-20 Fiscal Calendar](#)
- [Fiscal Portal](#)