



EL DORADO
CHARTERSELPA
Fiscal Update



January 2020

The SELPA offices will be closed January 20, 2020

Happy New Year!

Wishing you and your team a productive and successful new year!

Two Data Submissions Due In January

Your ERMHS Level 2 Budget Request and Mid-Year Expenditure Report are both due this month. See details below for each of the reports, and please do not hesitate to let us know how we can support you for timely filing.

2019-20 State & Federal Budget Advice

- 19-20 State Rate = **\$543.00** per 2019-20 P-2 ADA (before admin fee + set-aside for new charters)
- 19-20 Federal Rate = **\$125.00** per 2018-19 Enrollment/CBEDS (before admin fee)

2018-19 Federal Revenue Update

The third and final Federal Expenditure Report was sent to CDE at the end of September, 2019. The normal processing time for this is 6-8 weeks. However, CDE has just processed the expenditure report and notified us that funds are on the way. We are expecting to include the accrued 2018-19 federal revenue in our mid-January check run.

2019-20 Mid-Year Expenditure Reporting

The Mid-Year Expenditure Report is a two-fold reporting of all actual expenses through December 31, 2019:

1. Federal Expenditure Reporting: If you are receiving federal funds in the 2019-20 year, this is a first opportunity to report your expenditures and begin the flow of funds back to you.
2. State Expenditure Reporting: We use this report to gauge spending throughout the SELPA. Even if you are not receiving federal funds, you must still complete the Mid-Year Expenditure report.

The report will be available on January 6, 2020 and will be due on January 17, 2020.

2019-20 Mental Health Funding

SELPA administration has completed the preliminary finding of sufficiency for Educationally Related Mental Health Services (ERMHS) funding called for in the Allocation Plan. Here are the resources:

Ermhs Level 2

- 80% funding of the lesser of:
 - a. \$3,300 per eligible ERMHS service based on the December 1, 2019 SEIS count; or
 - b. 2019-20 budget request (due January 15, 2020)

Applying for ERMHS Level 2 funding is a two step process:

Annual Mental Health Plan: This report is a review of your program to ensure compliance with the guidelines for ERMHS reimbursement. The AMHP was due on November 1, 2019 and our Program Coordinators have been working to approve plans. If your plan is still in a “submitted” status, you will not be able to request funding for the 2019-20 year. It is urgent that you make any needed corrections to your AMHP so it may be approved.

ERMHS Level 2 Budget Request: This report is the request for funding. Once your program is approved, and the Dec 1 SEIS count has been finalized, the budget bequest will be available for input. The Budget Request will determine your preliminary funding for your ERMHS program, it is important that the fiscal side and the program side work together to complete the request. Your preliminary funding will be determined by the lesser of two components: \$3,300 per December 1, 2019 SEIS service count OR your submitted budget. Your budget should be based on ALL students served or anticipated in the 2019-20 year and should not be based only on the students included in the December 1 SEIS pull. When determining your budget, note that only the direct service time, as per the IEP, is eligible for reimbursement. The [Funding Guidelines](#) detail eligible services for which you may request reimbursement.

The budget request is now available and must be submitted by January 15, 2020.

Ermhs Level 3

For all Level 3 categories, students must be identified in SEIS with Ed as primary or secondary disability.

- Level 3 Site Based Structured Therapeutic Program - 80% funded:
An Annual Mental Health Plan AND budget request for Level 3 site based structured therapeutic program reimbursement must be filed via the Fiscal Portal by **November 1, 2019**.
- Level 3 NPS ERMHS - 90% funded*:
Eligible ERMHS expenditures only. Educational costs are the responsibility of the charter member.

- Level 3 NPS Residential Room and Board - 100% funded*: Expenditure reporting triggers reimbursement. Throughout the year, there are four available expenditure reporting windows for Level 3 NPS and NPS residential placements. The next expenditure reporting is due January 21, 2019.

Low Incidence And Legal Risk Pool

For Low Incidence and Legal Risk Pool reimbursements, please submit claims as soon as you are aware of them. There is no need to wait until you have actually incurred the expenditure. The sooner we are aware of claims, the better we are able to finalize claims and manage the overall budget. The [Fiscal Portal](#) is available now for claim submissions. Additional information on the [Low Incidence Guidelines](#) and the [Legal Risk Pool Guidelines](#) are available on the Charter SELPA website.

Important Upcoming Dates

- **1/15/2020** – ERMHS Level 2 Budget Requests Due (available now)
- **1/17/2020** – Mid-Year Expenditure Report Due (available January 6, 2020)
- **1/21/2020** – ERMHS Level 3 NPS and Residential Expenditure Reporting Due (available now)

Handy Links

- [2019-20 Funding Detail](#)
- [2019-20 State Cash Flow Projection](#)
- [2019-20 Federal Cash Flow Projection](#)
- [2019-20 Admin Fee Rates](#)
- [2019-20 Fiscal Calendar](#)
- [Fiscal Portal](#)