



THE
EL DORADO SELPAs
Data Update



April 2021 Data Newsletter

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Important Updates

The CALPADS SSID Extract to determine if a student has an existing special education record can only be used for students who have recently enrolled in your LEA. This extract does not have the capability to report all students actively enrolled. CALPADS is working on the development of a report that will provide special education visibility of the entire student enrollment. We will update you as more information becomes available. The SELPA recommends that you continue to utilize CALPADS Monitoring Report 16.8 to review your Special Education Population.

Timelines and Due Dates

End-of-Year Reporting

The window for End-of-Year Reporting (EOY3 and EOY4) opens **May 10, 2021**.



Did You Know?

SEIS Exit Code 78

SEIS Exit Code 78 should **ONLY** be used when you have received a parent revocation or self-revocation (student is 18 or older) whereas the student is eligible, but the parent/student no longer wants to receive special education services. This is considered a **withdrawal** from special education. Exit code 78 is reported to CALPADS as the student being **exited** from special education.

If the student is simply changing schools, the correct SEIS Exit Code is **76-transfer**. Nothing is reported to CALPADS as the student's eligibility has not changed. The student eligibility field on your SEIS caseload view will change to "dropped" which indicates you are no longer providing services to the student (as they are no longer enrolled at your LEA) but does not affect the student's eligibility for services.

CERT167 and CERT168

To avoid the CERT167 and CERT168 error for End-of-Year, any student that is 5 years and older and in Kindergarten or higher, MUST have 14.31c selected, along with a Percent IN.

- **CERT0167** – General Education Participation Percentage Range Code must be Populated.
- **CERT0168** – Special Education Program Setting Code Must Be Populated.

The SELPA has created the SEIS recommended shared search CERT167 Error for LEAs to determine what students will require a corrective amendment.

How to Avoid CERT 132 at End-of-Year

The CALPADS Accountability and Monitoring Reports can be accessed at any time. Review your CALPADS Accountability and Monitoring Report (CALPADS LEA roles for Fall 1 and EOY 4 needed) and look for the following:

- Student annual meetings that are appearing under another SELPA.
- Students listed on Monitoring Report 16.8 that you don't recognize or are not providing services for.

If you find any of the above, there are a few actions you could take — you may need to request an existing SEIS record or create a new record. From there, you would adopt/create the last IEP and reportable transaction or complete the Initial CALPADS Affirm process to create a transaction for the student's NON-SEIS Current IEP.

Once you address the student record and most recent IEP, you will submit the transaction to CALPADS. Once the transaction is processed and posted, the Student Special Education and Student Special Education Services will appear in CALPADS. The monitoring report updates once the overnight revision process completes.

If the student is no longer enrolled with you, there may be an issue with the enrollment code, or an exit transaction was not created. Please contact your Program Technician if you need assistance in determining the appropriate action required.

Reporting Field Impact on Compliance

To understand where our data goes once it is reported, it is helpful to know which fields are accessed for compliance reporting. Here are the reporting fields and where they appear in compliance review:

14.04 Reporting LEA

SPPI 11 Eligibility Evaluation, SPPI 12 C to B Transition, SPPI 13 Secondary Transition, ***DINC***

14.16 District of Special Education Accountability

SPPI 5 Least Restrictive Environment, SPPI 6 Preschool Least Restrictive Environment, SPPI 8 Parent Involvement, SPPI 9 Disproportionality Overall, SPPI 10 Disproportionality Disability, SPPI 14 Post School Outcomes, ***Targeted/Intensive Review, Disproportionality/Significant Disproportionality, Dashboard***

14.19 Parental Consent Date

SPPI 11 Eligibility Evaluation, **DINC**

14.20 Meeting Type

SPPI 11 Eligibility Evaluation, SPPI 12 C to B Transition, **DINC**

14.21 Special Education Meeting Date

SPPI 11 Eligibility Evaluation, SPPI 12 C to B Transition, **DINC**

14.23 Meeting Delay

SPPI 11 Eligibility Evaluation, SPPI 12 C to B Transition, **DINC**

14.24 Education Plan Type

SPPI 5 Least Restrictive Environment, SPPI 6 Preschool Least Restrictive Environment, SPPI 12 C to B Transition, **DINC**

14.28 Disability 1

SPPI 10 Disproportionality Disability, **Disproportionality /Significant Disproportionality**

14.31 Program Setting

SPPI 5 Least Restrictive Environment (LRE), SPPI 6 Preschool LRE, **Targeted/Intensive Review and Dashboard**

14.32 Early Childhood Program Setting Service Location

SPPI 6 Preschool Least Restrictive Environment, **Preschool/Intensive Review**

14.34 General Education Participation Percentage Range

SPPI 5 Least Restrictive Environment, **Targeted/Intensive Review and Dashboard**

14.36 to 14.43 Transition Indicators

SPPI 13 Secondary Transition, **DINC in prior years, but not currently**

14.45 Parental Involvement Facilitation

SPPI 8 Parent Involvement, **Targeted/Intensive Review and Dashboard**

17.12 Postsecondary Status

SPPI 14 Post School Outcomes, **Targeted/Intensive Review and Dashboard**

Best Practices

Proactive Preparations for End-of-Year Reporting

- Monitor your SEIS Homepage/Dashboard Daily.
- Process Teacher Requests and Transfer Requests within 48 hours.
- Adopt IEP meetings/amendments for Transferred Students as soon as they are transferred to your LEA.
- Submit your transactions weekly to CALPADS and resolve errors within 24 hours of posting to your homepage.

- Process exited students once you receive the exit request.
- Review your Pending students and confirm that you are (1) completing your initial assessments and that (2) students found ineligible are changed from pending to DNQ.
- Ensure that case managers affirm all meetings before they leave for the summer break and try to submit all transactions to CALPADS prior to their departure.
- Ensure secondary/transition data is collected and submitted.
- Check for CERT errors once the reporting window opens and create the necessary transactions to clear the errors prior to summer break – some transactions may create additional errors that will also need to be corrected.

Resources

Updated CALPADS Error List

[Download the Updated CALPADS Error List](#) that was released on Tuesday, March 30, 2021.

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