



THE
EL DORADO SELPAs
Data Update



August 2021 Data Newsletter

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Important Updates

The Charter SELPA is experiencing an influx of correspondence related to EOY Certification and the start of the 21/22 school year. As we are still in the process of adding to our Program Technician staff, you may experience a delay in response time.

Timelines and Due Dates

End of Year Reporting

The amendment window for End of Year Reporting closes on August 27, 2021.

SELPA approval is a manual action and requires time to complete. Please know that if your LEA waits until the final day (August 27th) to make changes to your EOY reports, there is no guarantee the SELPA will be able to approve by the deadline.

Calendar of Reporting Dates 21/22

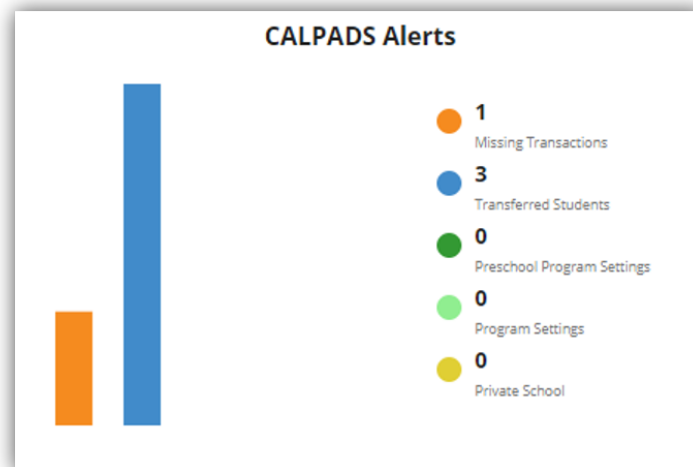
Did You Know...

Transferred Students In

Once students are released to your LEA as a DLU you want to ensure that you are adopting the last reported meeting and last amendment if any.

In your CALPADS Alert Section:

- Click Transferred Students



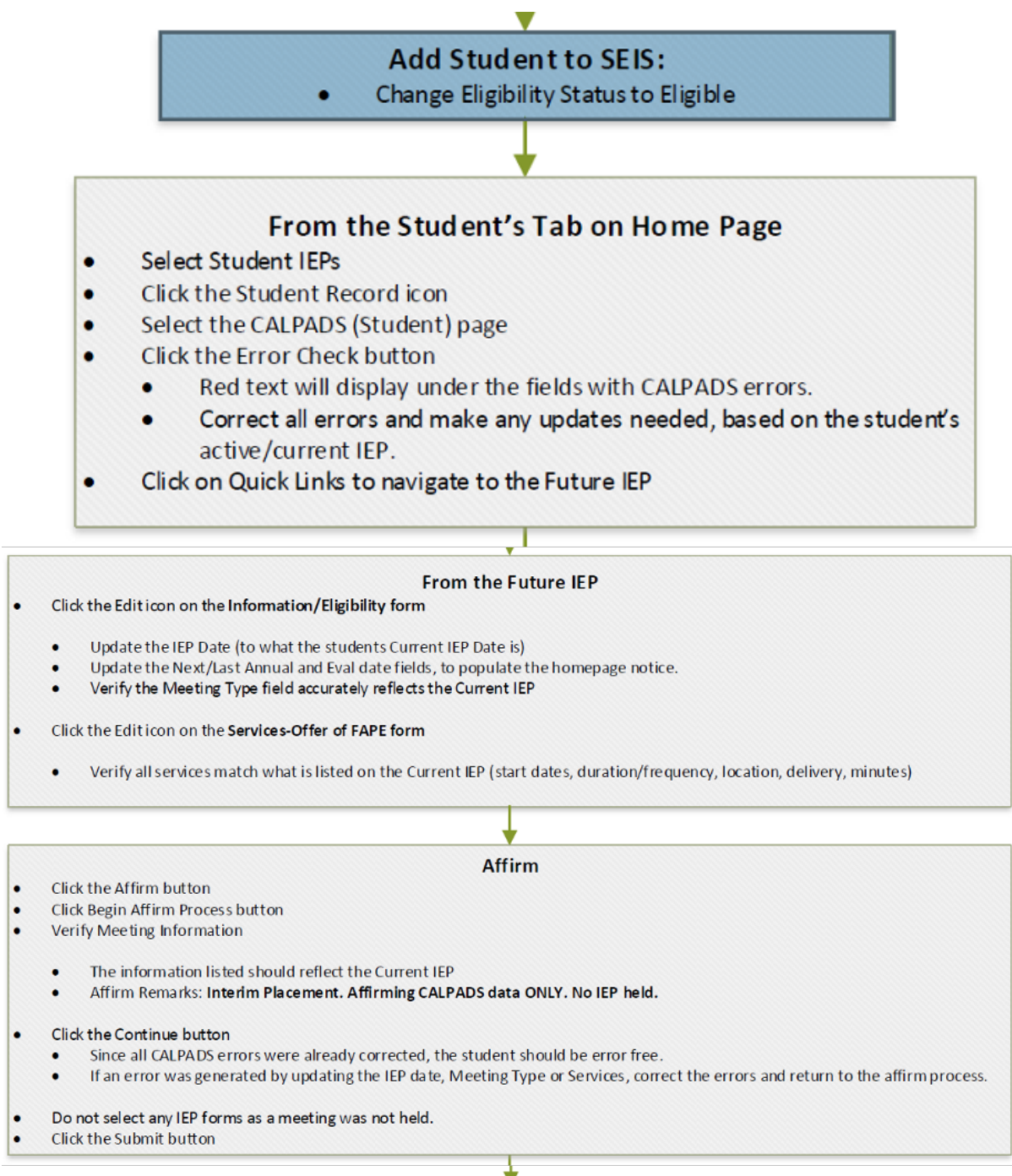
- Click the Magnifying Glass



- Review the meeting information: Meeting Type, Date and Amendment date. Does this match what was reported in CALPADS? If so, adopt. If not, you may have an old SEIS record, and the student's current IEP is not in SEIS. You will need to complete the Initial CALPADS affirm to bring the record up to date.

Initial CALPADS Affirm

This process is for creating IEP records for those who do not have an existing record in SEIS and/or students for whom the last IEP in SEIS is not the most current IEP of record.



Current IEP

- On the Students Current IEP: Attach the hard copy of the student's Current Non-SEIS IEP to the Attachments page and add any additional comments needed, on the Comments page. SEIS will need to update the academic year.
- If the last reported transaction in CALPADS is an amendment you will need to add the amendment to the initial CALPADS affirm Meeting in SEIS. You will identify as "Other" for purposes of Initial CALPADS affirm. Affirm amendment.
- An Amendment needs to be added to document the Interim Placement, click the Amendments tab

Best Practices

Interim Placement

When completing an interim placement form for a student, this is always created as an amendment to the student's current IEP. Only the interim placement form should be selected when affirming the amendment.

30-Day Review- New LEA's offer of FAPE

The 30-Day review should be an amendment to the student's current IEP. The only time the 30-day is completed in the Future forms is if the student's annual is late or is due within the first 30 days of enrollment. This should not be combined with the Interim Placement Form amendment.

Student Transfers Out

Transfer out requests in SEIS should be monitored daily and processed within 48 hours. If you are unable to process the transfer, please message the requestor to inform them of the delay. All records must be transferred within 5 business days.

Resources

SEIS has many training resources available for all levels of users. Please see [Training Materials](#) on the black navigation bar in SEIS to access a variety of Frequently Asked Questions and other SEIS Training Materials.

Click here to view the Charter SELPA Professional Learning Catalog for 2021/22.

<https://charterselpa.org/professional-learning-catalog>

SELPA Program Technician:

Lisa Tomasello: ltomasello@edcoe.org

SELPA Data Analyst:

Wendy Worster: wworster@edcoe.org