



EL DORADO

**CHARTERSELPA**

*Fiscal Update*



## September 2021 Fiscal Update

### Year-End/MOE Report Due Now

**ALL 2020-21 SELPA partners must submit a Year-End MOE report no later than Friday, September 10, 2021.** This applies regardless of whether your LEA received federal funding in 2020-21. This does not apply to partners new to the SELPA in 2021-22. The Year-End/MOE template has four components for complete reporting:

- **2020-21 Actual-Actual** – This compares 2020-21 final expenditures to expenditures in the applicable comparison year. The MOE requires each LEA to spend more in State/Local expenditures than in the prior year. There are four tests (State/Local, State/Local per capita, Local Only, Local Only per capita), but only one test must be met. We encourage each LEA to pass as many tests as possible by utilizing eligible exemptions. The SELPA also utilizes this data for additional reporting throughout the year, which is why partners are required to report regardless of receipt of federal revenues.
- **2021-22 Actual-Budget** – This compares your budgeted 2021-22 expenditures to your 2020-21 actual expenditures. This report should be completed once your 2020-21 Actual-Actual is final and submitted. Again, the SELPA utilizes this data for additional reporting, so all partners are required to report regardless of the expectation of federal revenues in the 2021-22 year.
- **Excess Cost** – This report is a pre-populated report that will require the signature of your CFO (or equivalent) and your Special Ed Director (or equivalent). The Federal Excess Cost requires that the LEA spend at least as much in state and local revenue on the education of children with disabilities as it spends on non-disabled children before spending IDEA funds. Although it is pre-populated, it is important to verify the accuracy of this data.
- **Subsequent Year Tracking** – This is also a pre-populated report that will require the signature of the CFO (or equivalent). The Subsequent Year Tracking is a history of your Maintenance of Effort reporting. Although it is pre-populated, it is important to verify the accuracy of this data.

MOE reporting will remain open in the Fiscal Portal until **September 10, 2021**. Please be aware that late reporting impacts the SELPA's ability to report on time to the CDE and may have a negative impact on overall SELPA funding. Should you encounter any issues with meeting the MOE requirements, contact the SELPA office as soon as possible so we may assist.

### Additional COVID-19 Funding (2021-22 State Budget)

As reported in the [August Fiscal Update](#), the final state budget for 2021-22 contained two one-time special education funding streams to SELPAs to support COVID-related learning recovery supports and dispute prevention. For both, the target is special education students impacted by the pandemic, defined as the period from March 13, 2020, to September 1, 2021, inclusive. Last week, we received information from CDE on what is required to receive the funding.

This **Thursday, September 9, 2021, at 3:30 pm**, the SELPA team will host a webinar to convey the information received from CDE, review the required plan submissions, and explain the process for cash distribution. This webinar will be recorded and posted to the SELPA website shortly after its conclusion.

Due to the wildfires' impact on our SELPA partners and the El Dorado COE, the Charter SELPA requested and has received from CDE an extension of the original October 1 due date. The plans required are due to SELPA by October 25, 2021.

Register [here](#) to attend the webinar on Thursday, September 9, 2021.

## SEIS e-Signature Feature

Early in the pandemic, The San Joaquin County Office of Education, operator of SEIS, began offering an IEP e-signature feature (SEISign) on a no-cost basis. In January of 2021, SEIS shifted the e-signature service to a fee-based plan and the Charter SELPA absorbed the cost for all partner LEAs for the remainder of the 2020-21 academic year. For 2021-22, the Charter SELPA initially announced that SEISign would be available to partners at the prorated cost of a subscription from September 2021 through June 2022.

The Charter SELPA is now pleased to announce that it will continue to incur the cost of the SELPA-wide subscription to SEISign for all partner LEAs for the remainder of the 2021-22 academic year. For 2022-23, Charter SELPA partners will elect whether to subscribe and pay for SEISign or to decline the service on a year-to-year basis. If you have any questions, please reach out to the data team at [selpadatateam@edcoe.org](mailto:selpadatateam@edcoe.org).

## Federal Revenue Update

Final 2019-20 (not a misprint) federal funds were received too late to make the last check run of August but will be released in our next check run on September 15, 2021. We have not received word on any federal revenue allocations for the 2020-21 year, but we continue to pressure CDE to turn expenditure reports around promptly.

## 2021-22 ERMHS Funding

### LEVEL 2

Each year, ERMHS Level 2 revenue to Charter SELPA partners is determined by a formula. One component of the 2-part Level 2 funding formula is a count of eligible mental health services recorded in SEIS for your LEA on December 1, 2021. Three preliminary service counts are sent to your Program Representative so the data can be reviewed for accuracy prior to the December 1 data pull.

The first of these counts will arrive shortly. Counts will be pulled and sent again in October and November. The final pull in December determines the service counts input into the Level 2 funding formula. It's important that you monitor these counts closely to ensure maximum funding for your program. Fiscal contacts will be notified each time the data is sent to prompt a review with your program team.

### LEVEL 3

The process of executing new Master Contracts and ISAs for all 2021-22 continuing NPS & NPS/Residential placements should already be underway at your LEA. **Please have budget requests for continuing placements submitted via the [Fiscal Portal](#) by October 1, 2021.** Budget requests for new placements should be submitted within 30 days of placement, as per the ERMHS Guidelines. 2021-22 Master Contract and ISA templates are available on the [website](#) now.

## Low Incidence

Low incidence funds are available for use on behalf of students certified as having a low incidence primary or secondary disability through the assessment and IEP process. The 2020-21 state budget provided a significant increase in Low Incidence revenue to the SELPA, which allowed for greater reimbursements to our partners. We will continue to see this increase moving forward and recommend all partners to take advantage of the low incidence funding available for your students.

The following criteria must exist for reimbursement:

- Student must have a low incidence disability.
- The request must meet a minimum of \$600.
- The services and/or materials must be necessary for the student to meet their Individualized Education Plan (IEP) goals and objectives; for the student to access general education; be specialized as it relates to a need or the needs of the low incidence disability; and be indicated in a comprehensive evaluation which is completed by staff or a provider who is credentialed/knowledgeable of the low incidence disability area(s).

The minimum reimbursement amount per Low Incidence claim has been set at \$1,000 for 2021-22. The Low Incidence Reimbursement Request template is not yet available in the Fiscal Portal as we continue to wrap up the 2020-21 reimbursements. You can find additional information on reimbursement requirements in the [Low Incidence Guidelines](#).

## 2021-22 State & Federal Budget Advice

- 2021-22 Charter Member Rate (State) = \$715.00 per 2021-22 P-2 ADA (before admin fee & set-aside for new charters).
- 2020-21 Federal Rate = \$125.00 per 2020-21 Enrollment/Fall 1 (before admin fee).
- Low Incidence = Up to \$1,000 for eligible materials/services per student, which will likely increase upon final funding determination (Fiscal Portal submission required).

## Important Upcoming Dates

**09/09/21** – Additional COVID-19 Funding Opportunities Webinar

**09/10/21** – Preliminary SEIS Mental Health Service Counts Released (1<sup>st</sup> of 3)

**09/15/21** – First ERMHS Funding Determination of Sufficiency  
**09/30/21** – Checks issues (21-22 September State)

## Handy Links

### 2020-21

- [Funding Detail](#)
- [State Cash Flow Projection](#)
- [Federal Cash Flow Projection](#)
- [Admin Fee Rates](#)
- [Fiscal Calendar](#)

### 2021-22

- [Funding Detail](#)
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