



THE
EL DORADO SELPAs
Data Update



November 2021 Data Newsletter

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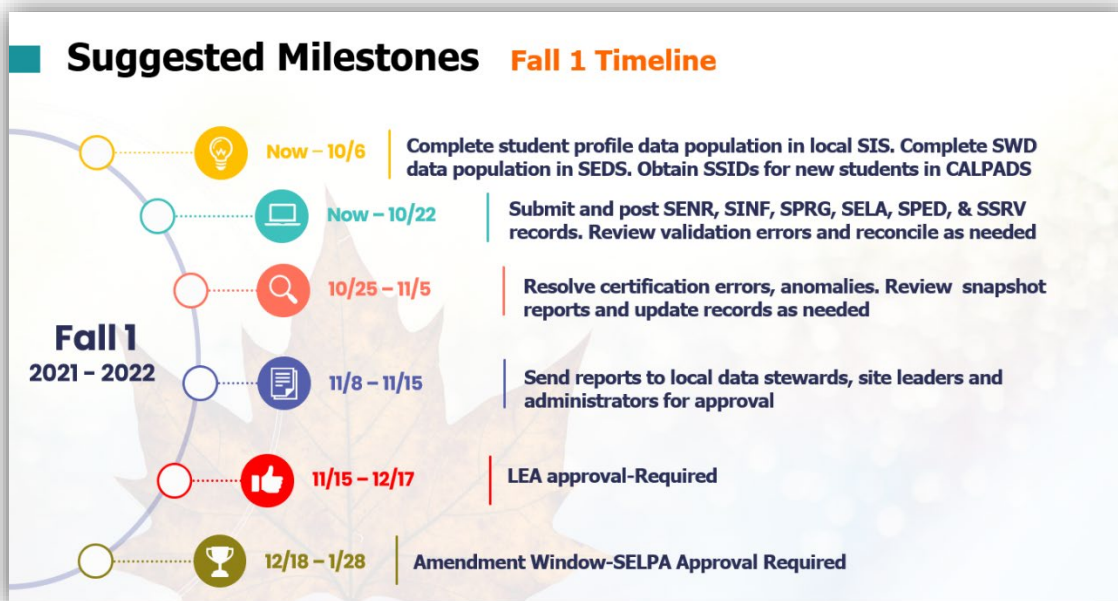
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Important Updates

Attention District Level Users – Please be a good neighbor and release the Transfers Out (record requests in SEIS) within 48 hours of receipt. If you are unable to transfer the record due to unaffirmed meetings or enrollment issues, please use the messaging in SEIS to alert the requesting LEA of your delay.

Timelines and Due Dates

The recommended timeline for completion of Fall 1 reporting has been revised.



The deadline for LEA approval is **Friday, December 17, 2021**. SELPA approval will take place during the amendment window. The SELPA recommends that LEA approvals should be completed by the Thanksgiving break.

Did You Know...

Service Tracking is becoming a part of CDE Monitoring

As the state is moving toward fully mandated Service Tracking, it is recommended, not required, that LEAs begin using SEIS Service Tracker.

There are several benefits to using SEIS Service Tracker:

- It is provided by the SELPA to all LEAs.
- Service Tracker permissions can be bulk added to all users.
- Services are tracked within the same system as the IEP.
- Confirmation that the correct provider type is delivering the appropriate services.
- Ensuring services are delivered in a timely manner and expired services are identified (late IEP).
- Simplified monitoring of delivered services.

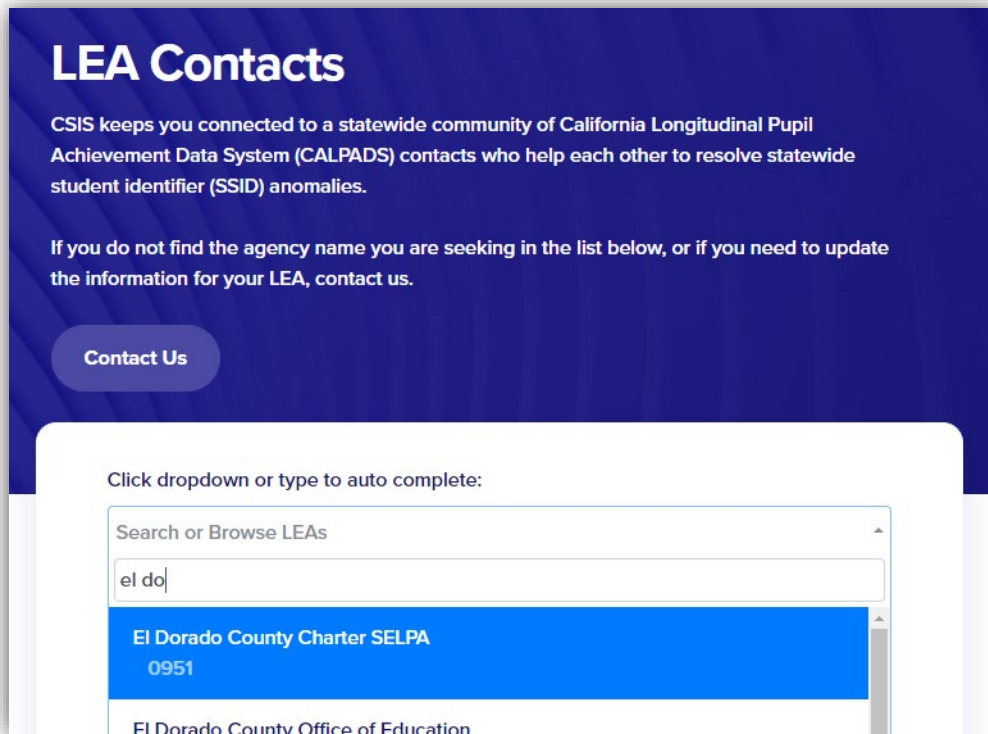
[Click here to view the SEIS training guide for service providers using Service Tracker.](#)

[Click here to view the SEIS training guide for administrators using Service Tracker.](#)

To view the SELPA or CALPADS administrator for any LEA, please follow the link below:

<https://csis.fcmat.org/calpads-lea-contacts>

This will be useful when requesting SEIS/SPED Records or clearing CERT errors.



Best Practices

Tips for Successful Data Stewardship

Monitor your SEIS dashboard

- Hold your initial meetings, plan reviews and eligibility evaluations on time.
- Affirm meetings and amendments within 24 hours.

Upload CALPADS transactions from SEIS to CALPADS continuously.

Use CALPADS in tandem with SEIS to ensure the SWD record within your LEA is Correct, Compliant and Complete.

Use the CALPADS Accountability/Monitoring Reports (16.7 and 16.8) to review meeting compliance and students transferring to your LEA with active SPED plans. The monitoring reports are what CDE reviews for compliance. If the CALPADS student record doesn't match what is in SEIS...investigate.

Please reach out to your SELPA Program Technician if you need assistance.

Resources

[Visit the El Dorado Charter SELPA Website](#)

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