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THE  
**ELDORADO**SELPA**s**  
*Data Update*



## October 2023 Data Newsletter

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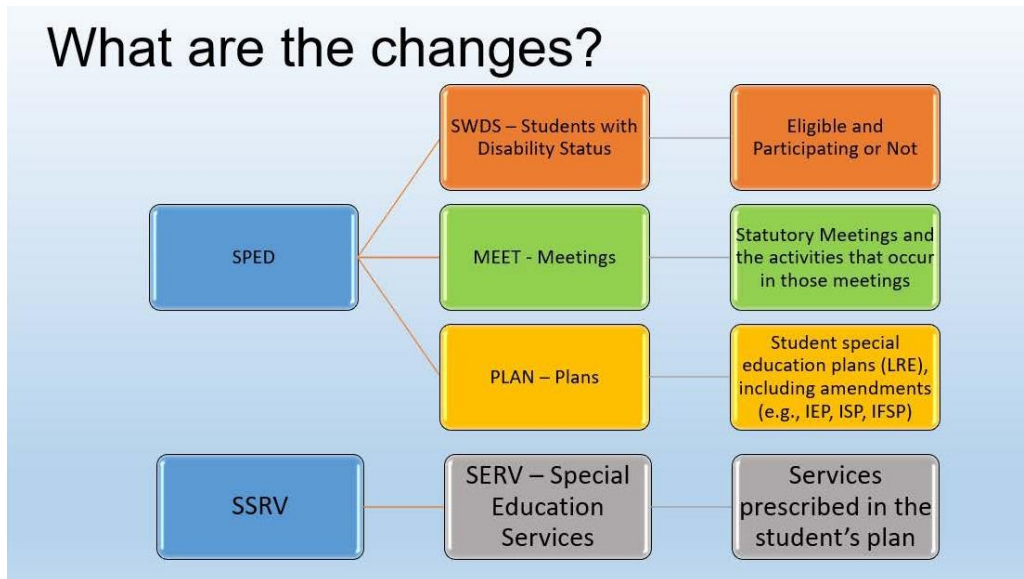
### Important Updates

#### Meeting Type Name Change

CALPADS is changing the name of meeting type 40. "Eligibility Evaluation" will be changed to "Eligibility Re-evaluation."

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## New SPED File Redesign



### MEET records are used to:

- **Capture the dates specific types of meetings were held and monitor the timeliness of:**
  - Initial Evaluations
  - Annual Plan Review
  - Eligibility Re-Evaluations (triennials)
  - Pending meetings

### SWDS records are used to:

- **Determine a student's eligibility for and participation in special education at any given time for:**
  - Individuals with Disabilities Education Act (IDEA) reporting - child count
  - Subgroup reporting for Dataquest and CA School Dashboard.

### PLAN records are used to:

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- **Identify the specific plan and settings a student is on at any give time for:**
  - IDEA reporting for LRE
  - CA School Dashboard

**SERV record are used to:**

- **Report services for children and students ages 0-22, who on Census day:**
  - Are eligible and Participating in the SPED Program and have Plans effective.
  - Are Eligible and Participating in the SPED program and have Plans effective during the reporting year.

**Form Update**

The Revocation of Consent letter has been revised. The letter will populate based on the gender selected, "your son" or "your daughter" and "him" or "her." The nonbinary selection has been updated to populate as "they/them" and "your child," instead of "your son" or "your daughter."

On , the Ariels Gratto District ("LEA/District") received your written notice revoking consent to the LEA/District's continued provision of special education services and placement for your daughter. This letter responds to your letter, wherein you revoked your consent for your child, Drew Berrymore, to receive special education and related services from the LEA/District. Please consider this the LEA/District's response to your request under Title 34 Code of Federal Regulations ("CFR") sections 300.300 and 300.503.

The LEA/District believes that Drew Berrymore continues to require special education and related services pursuant to the individualized education program ("IEP") meeting convened on based upon the following information: (1) a review of Drew Berrymore's student records; (2) input from the members of Drew Berrymore's IEP team; (3) observation of Drew Berrymore's school performance; and (4) a review of Drew Berrymore's assessments, specifically, , including independent assessments; (5) Drew Berrymore 's progress on her goals; and, (6) all other available information.

**CALPADS Update Flash #261**

The 2023–24 Fall 1 Submission opened on Census Day, Wednesday October 4, 2023. The Fall 1 Certification Validation Rules (CVRs) and Certification Data Discrepancies (CDDs) will run and LEAs will be able to view and resolve any errors. LEAs will also be able to view their Fall 1 certification reports.

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[Click here to read CALPADS Flash #261](#)

## Timelines and Due Dates

### Fall 1- Census Day

Census Day for Fall 1 is always the first Wednesday in October. For the current reporting year, it falls on October 4, 2023.

- The initial LEA approval deadline is December 15, 2023.
- The amendment window closes on January 26, 2024.

The expectation is for LEAs to complete their LEA approval by November 24 (before Thanksgiving) to allow time for the SELPA reports review and approval.

### ■ Suggested Fall 1 Milestones



\*CALPADS Image

## Did You Know

### Transactional Reporting

## CALPADS Transaction Reporting



The CALPADS Reporting process works the same as before the redesign.

- Click the Login to CALPADS™ button and enter your CALPADS username and password.
- Starting in sequential order based on file type 1-5 (top to bottom), click the Submit file link.
- Refresh status and retrieve errors. Errors should be posted to the homepage for error corrections.
- Repeat the process until the file is error-free.
- Once the file is error-free, move to the next file type.

SELPA recommends selecting only some reportable transactions in your first generated report in this new format. There is still a possibility of unknown validation or mapping errors. Please remember that any error received causes a full file failure, and none of the transactions in your report will be accepted until all errors in the file are resolved.

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[Click here to view the CALPADS Error List](#)

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## Pro Tips

### SEIS Provider/Case Manager

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## 30-Day IEP Meeting



- An IEP meeting that takes place within 30 days of a student's enrollment at the LEA
- An offer of FAPE is made for the remaining lifecycle of the current IEP. This becomes the current IEP until the next plan review meeting is held
- 30-day meeting may align with plan review meeting if the IEP is overdue or coming due soon
- All the IEP forms need to be completed at this meeting
  - Data in the IEP will likely be a mix of data from the last plan review meeting, and new data taken in the first 30 days of enrollment.

## Interim Process-30-Day IEP Meeting

- Open an **amendment** in the current IEP
- Locate the IEP pages in the forms at the bottom of the Amendment
- Complete the IEP in its entirety to make an offer of FAPE



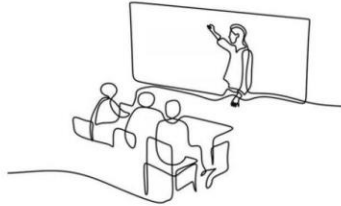
If the Plan Review meeting is overdue or due soon, the 30-Day can be held in conjunction with the Plan Review Meeting. In this case, you would edit the IEP in Future forms rather than an amendment.

## SEIS DLU/Data Reporter

Clean your dashboard notifications to keep items current!

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## DLU Tasks



- Setting up and maintaining teacher-level user accounts and caseloads.
- Teacher Requests need to be processed ASAP.
- Transfer Requests need to be processed ASAP.
- Communicate regularly with Case Managers with past due Plan Reviews, Eligibility Evaluations, and Initial Assessments.
- Communicate regularly with Case Managers with Unaffirmed IEPs and Amendments.
- Submit Transactions weekly to CALPADS

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## Resources

**EDCOE**  
EL DORADO COUNTY  
OFFICE OF EDUCATION

**EVENTS &  
TRAININGS**

[Click here to view EDCOE Events and Training offerings](#)

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## The El Dorado SELPAs Video Training Library

Please visit and subscribe to our YouTube Channel. We have updated content and have created SEIS user level playlists to address commonly asked questions.

[Click here to view the SELPAs Video Training YouTube Channel](#)

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[Click here to Submit a SELPA Program Technician Help Request](#)

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