



CASH FLOW ADVANCE PROGRAM 2024-25

CASH ADVANCES FOR NEW CHARTERS

As a result of the state apportionment process, charters in their first year with the Charter SELPA will not generate state special education funding until February 2025. Although CDE delays funding, a charter school is still responsible for providing special education services to students.

To mitigate the fiscal impact of this delay in first-year cash flow, El Dorado Charter SELPA offers a low-interest cash advance to charters new to the SELPA in 2024-25.

ADVANCE PROGRAM DETAILS

- Charters in their first year of membership in El Dorado Charter SELPA are eligible.
- Advance requests must be received by **Friday, October 4, 2024**.
- Advances will be made from the available balance in the Rate Protection Pool.
- 25% of estimated annual state funding (net of administrative fee and Rate Protection Pool contribution) is projected to be available for advances.
- Final advance amounts may be pro-rated based on the total amount requested and the total amount available.
- Advance amount calculation: **(Charter 20-Day 2024-25 ADA) x (\$896.89) x (25%)**

DOCUMENTATION REQUIRED

- Attendance data for the first 20 days of school in one of the following forms:
 - PENSEC report; or
 - Attendance software report.
- An executed Guarantee of Repayment detailing:
 - The amount of the advance.
 - The amount of interest to be paid.
 - An agreement to have the repayment plus interest deducted from the May and June apportionments.

FUNDING/INTEREST/REPAYMENT TERMS

- All cash is advanced in one distribution on October 31, 2024.
- 3% annual interest rate (0.25% monthly).
- Interest is computed as follows:
 - 7 months on the cash outstanding from 11/1/24 to 5/31/25.
 - 1 month on remaining balance to 6/30/25.
- 50% of the advance plus outstanding interest to May 31st will be withheld from the May 2025 apportionment.
- The remaining balance plus interest to June 30th will be withheld from the June 2025 apportionment.
- If, for any reason, the Charter does not generate special education funding, the Charter will be responsible for immediate repayment of funds to EDCOE.

APPLICATION PROCESS

- Please email charterselpabusiness@edcoe.org to request participation in the Cash Advance Program any time before **October 4, 2024**.
 - **For newly operational charters**, include with the email a copy of the signed Charter School 20-Day Attendance Report ([Charter 20 Day](#)) or an indication of when the Charter 20-Day report will be submitted.
 - **For existing charters**, include the projected P-2 ADA from the certified 2024-25 Adopted Budget.
- Upon confirmation of the submitted ADA, EDCOE will generate the Guarantee of Repayment agreement for signature. The Guarantee of Repayment must be executed and received before **October 18, 2024**.

QUESTIONS

- Email: charterselpabusiness@edcoe.org or give us a call at (530) 295-2462.

